PROVIDE MAINTENANCE AND REPAIR SERVICES FOR AIR CONDITIONING AND HEAT-VENTILATING EQUIPMENT, INCLUDING WATER TREATMENT AND ENERGY MONITORING AND CONTROL SYSTEM AT VARIOUS HAWAII STATE DEPARTMENT OF EDUCATION SCHOOLS AND OTHER STATE PUBLIC BUILDINGS ON THE ISLAND OF KAUAI
IFB D26-147

OFFER PAGE OF-1

Exact Legal Name of Offeror, including "dba" or "division" of a corporation (furnish the exact legal name of the entity under which an awarded contract, if any, will be executed):			
Address: Principal Place of Business (may not be a P.O. Box):			
Mailing Address (only if different):			
Payment Address (only if different)			
Offeror's Primary Contact Person: Name			
Title			
Telephone Number		Fax Number	
Email Address			
Federal Tax Identification Number:			
State of Hawaii General Excise Tax License Number:			
Type of Business Entity (check one):	☐ Sole Proprietor ☐ Partnership ☐ Corporation ☐ Joint Venture ☐ Limited Liability Company ☐ Other _____		
Names of all Offeror's parent, affiliate and subsidiary organizations:			
Offeror is either:	☐ A **Hawaii business** incorporated or organized under the laws of the State of Hawaii; **OR** ☐ A **Compliant Non-Hawaii business** incorporated or organized under the laws of the State of _____ on (date) _____, and, if applicable, registered with the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii.		

The undersigned has carefully read and understands the terms and conditions specified herein and hereby submits the following offer to provide the goods and/or perform the work specified herein, all in accordance with the true intent and meaning thereof, and further that the Offeror shall comply with all terms, conditions and requirements of the solicitation. The undersigned further understands and agrees that by submitting this offer, 1) the undersigned is declaring the undersigned's offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) the undersigned is certifying that the price(s) submitted was (were) independently arrived at without collusion.

_____ _____
Authorized (Original in ink) Signature Name (printed)

_____ _____
Title Date

WAGE CERTIFICATE

Subject:

Project Number	IFB D26-147
Project Description	Provide Maintenance and Repair Services for Air Conditioning and Heat-Ventilating Equipment, including Water Treatment and Energy Monitoring and Control System at Various Hawaii State Department of Education Schools and Other State Public Buildings on the Island of Kauai

Pursuant to §103-55, HRS, I hereby certify that, if awarded a contract in excess of $25,000.00, the services to be performed will be performed in accordance with the following conditions:

1. The services to be rendered shall be performed by employees paid at wages or salaries not less than wages paid to the public officers and employees for similar work, if similar positions are listed in the classification plan of the public sector.

   Services Performed by Laborers and Mechanics:
   The Contractor or the Contractor's subcontractor shall give a copy of the rates of wages to each laborer and mechanic employed under the contract by the Contractor at the time each laborer and mechanic is employed; provided that the Contractor does not have to provide the Contractor's employees the wage rate schedules where there is a collective bargaining agreement.

2. All applicable laws of the Federal and State governments relating to workers' compensation, unemployment compensation, payment of wages, and safety will be fully complied with.

Contractor shall be obliged to notify its employees performing work under this contract of the provisions of §103-55, HRS, and the current wage rate for public employees performing similar work. The Contractor may meet this obligation by posting a notice to this effect in the Contractor's place of business accessible to all employees, or the contractor may include such notice with each paycheck or pay envelope furnished to the employee

I understand that, in addition to the base wages required by §103-55, HRS, all payments required by Federal and State laws that employers must make for the benefit of their employees shall be paid.

Offeror _____

Signature _____

Title _____

Date _____

Offeror: _____

EXHIBIT A

OFFEROR INFORMATION

Offeror shall provide the Exhibit A, including attachments if applicable, within three (3) working days from STATE's request.

A. EXPERIENCE

At the time of bidding, Offeror shall have a minimum of five (5) consecutive years of experience, in the field of maintenance and repair of air conditioning and heat ventilating equipment, which includes cooling towers, centrifugal and screw chillers. If Offeror is owned by a parent company in which the parent company has the required five (5) years' experience, the Offer shall also qualify for the experience required pending verification. Offeror must be able to produce documented maintenance and repairs for air conditioning and heat ventilating equipment experience to substantiate their claim of experience upon request.

Offeror has a minimum five (5) years of experience	☐ Yes
Offeror's parent company has a minimum five (5) years of experience (as applicable)	☐ Yes

B. LICENSE

At the time of bidding and throughout the Contract period, Offeror shall have a current State of Hawaii Contractor's License C-52 to provide maintenance service of air conditioning and heat ventilating equipment on file with and/or as issued by the Department of Commerce and Consumer Affairs. CONTRACTOR's license must be kept in force during the duration of this Contract and for any extension(s) that may be agreed upon. Upon request, Offeror shall provide all necessary documentation (for example, copy of license) to substantiate compliance with this requirement.

C-52 License Number: _____

C. OFFICE AND SERVICE FACILITY LOCATION

At the time of bidding and throughout the contract period, Offeror shall have a permanent office and service facility on the Island of Kauai:

1. where business is conducted and from where the company is accessible to telephone calls for complaints or emergency service requests that need immediate attention during normal business hours, 7:45 A.M. to 4:30 P.M. Hawaii Standard Time (HST), Monday through Friday excluding State of Hawaii holidays. An answering service is not acceptable.

2. where warehousing of parts, refrigerant, and materials required for maintenance and repair of equipment listed in this Contract.

3. where journeyman and assistant-to-the journeyman refrigeration and/or air conditioning technicians are dispatch to perform the work specified in this Contract.

Office Location:

Address _____

Telephone Number of Office _____

Cell Number _____

Service Facility Location (if different from above):

Address _____

Telephone Number of Office _____

Cell Number _____

D. PERSONNEL

At the time of bidding and throughout the Contract period, Offeror shall designate at least one (1) employee as the point of contact (POC) for this Contract. This individual shall be based in the State of Hawaii and available during regular business hours, Monday through Friday excluding State of Hawaii holidays, and shall be capable of answering questions, resolving problems, and providing sales, ordering, and follow-up assistance.

POC Based in the State of Hawaii ☐ Yes

POC Name _____

POC Telephone Number _____

POC Cell Number _____

POC Email Address _____

E. MANPOWER REQUIREMENTS

At time of bidding and throughout the Contract period, Offeror shall assign at least one (1) qualified Heating, Ventilation and Air-Conditioning (HVAC) certified Journeyman Technician and trained by the chiller manufacturers such as Trane and Carrier (submit training certificates from the chiller manufacturers), and with a minimum of five (5) years of field experience performing maintenance service, troubleshooting and repair work in the field of chilled water central plant air conditioning and ventilation equipment maintenance and repair service which includes cooling towers, centrifugal, screw chillers. No apprentice technician shall be assigned to perform any

Offeror: _____

work in this Contract unless supervised by a certified Journeyman Technician. The STATE reserves the right to request documentation of this certification be provided. Responses shall be submitted to the STATE within three (3) working days unless otherwise stated or directed by the STATE.

1. Journeyman Technician's Name: _____

   Number of years of experience: _____

   Certified and trained by a chiller manufacturer such as Trane and Carrier? _____ ☐ Yes

2. Journeyman Technician's Name: _____

   Number of years of experience: _____

   Certified and trained by a chiller manufacturer such as Trane and Carrier? _____ ☐ Yes

3. Journeyman Technician's Name: _____

   Number of years of experience: _____

   Certified and trained by a chiller manufacturer such as Trane and Carrier? _____ ☐ Yes

4. Journeyman Technician's Name: _____

   Number of years of experience: _____

   Certified and trained by a chiller manufacturer such as Trane and Carrier? _____ ☐ Yes

5. Journeyman Technician's Name: _____

   Number of years of experience: _____

   Certified and trained by a chiller manufacturer such as Trane and Carrier? _____ ☐ Yes

6. Journeyman Technician's Name: _____

   Number of years of experience: _____

   Certified and trained by a chiller manufacturer such as Trane and Carrier? _____ ☐ Yes

Offeror: _____

F. REFERENCES

Offeror shall provide the names of at least three (3) companies or government agencies other than the Hawaii State Department of Education, with whom Offeror was or is currently providing maintenance and repair of air conditioning and heat ventilating equipment and who can attest to the quality level and reliability of all aspects of Offeror's work, service and personnel. The STATE reserves the right to contact these references to verify Offeror's quality level and reliability.

1. Company Name _____

   Address _____

   Contact Name _____

   Telephone Number _____

2. Company Name _____

   Address _____

   Contact Name _____

   Telephone Number _____

3. Company Name _____

   Address _____

   Contact Name _____

   Telephone Number _____